



DC Government Career Opportunities

Job Title: BANK EXAMINER

Requisition Number: JO-1509-3475

Grade: 12

Salary Range: \$71,716.00 - \$91,750.00

Promotion Potential: Yes

Agency: Insurance, Securities and Bank

Location: 810 1st St NE

Area of Consideration: Open to the Public

Opening/Closing Date: 9/16/2015 - 10/16/2015

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Job Summary

Introduction:

This position is located in the Examination and Regulation Division, Banking Bureau, Department of Insurance, Securities and Banking.

The purpose of the position is to examine banks and other financial institutions under the jurisdiction of the Office of Insurance, Securities and Banking. The scope of the work is to ensure regulatory compliance and to protect consumers from unfair lending practices. The work has a direct impact on the mission of the office.

Major Duties:

Conducts examinations of banks and other financial institutions in the District of Columbia. Reviews reports of Bank examinations for accuracy, adequacy, validity of conclusions, clarity of presentation, and conformance with procedures, standard methods and established policies.

Reviews mortgages, notes and other loan documents. Provides an evaluation of the management and soundness of loan and investment policies of Banks and other financial institutions in the District of Columbia. Analyzes delinquent loans including consideration of such matters as to the extent of delinquency in individual loans.

Conducts an expert analysis of banks and other financial institutions in the District of Columbia liquidity position. Develops comprehensive reports of findings. Develops and makes recommendations for compliance or other action. As assigned, participates in special projects.

Conducts investigations of banks and other financial institutions in the District of Columbia which have submitted applications to establish branches, relocate offices, exercise trust powers or other proposed transactions requiring authorization by the Office of Insurance, Securities and Banking.

Conducts special examinations of banks and other financial institutions in the District of Columbia, which have been, or may be cited under governing statutes.

Performs other related duties as assigned.

Qualifications

Thorough knowledge of the mission, goals, objectives, governing laws, and established policies of the Office of Insurance, Securities and Banking.

Thorough background knowledge in financial operations and accounting methods generally used among financial institutions. Thorough knowledge of different applications of sound banking or financial principles used by banks and financial institutions in the District of Columbia.

Knowledge of general economic, real estate, commercial, industrial, market, and other operations and conditions as they relate to financial or other financial operations.

Ability to make critical analyses, and to apply judgments regarding all aspects of standard financial operations and related business organizations.

Incumbent must maintain the highest personal ethical standards as provided in the District of Columbia Statutes.

Demonstrated ability to respect and maintain the level of confidentiality required by the nature of the work of the position.

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Should be highly skilled in written and oral communications, and considerable degree of tact and diplomacy.

Licensures, Certifications and other requirements

None

Education

Bachelor's Degree in business, finance, economics or related area and at least four (4) years of relevant work experience; or equivalent combination of education, and/or experience.

Work Experience

At least four (4) years of relevant work experience

Work Environment

The work is performed in an office setting and at banks and other financial institutions.

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